

## BECOMING AN AUTHORIZED PHOTO CENTRE:

Mpambalioto Publishing Company conducts its own market studies when considering location of photo centre network. This enables the company to view many market areas in a similar manner, optimizing consistent and accurate results. Based on the results of these studies, Mpambalioto Publishing Company selects the markets and locations where new photo centre will be established.

### Requirements and Qualifications:

**BUY  
SELL**

**NEW  
USED**

**CARS  
TRUCKS  
BIKES  
BOATS  
ACCESSORIES  
SPARE PARTS  
& MORE**

**PRINT  
ONLINE**

In order to become an authorized photo centre you.

1. Must complete the **Authorized Photo Centre application** and submit to Mpambalioto Publishing Company for approval and account set-up.
2. Must submit a Current **copy** of your **Business License** and **Tin Number**.
3. Must have **qualified** photo centre **Specialist registered** with Mpambalioto Publishing Company.
4. All photo centre specialist must pass a **simple aptitude test**.
5. Must be related to **automotive industry** or have **market researched** location.
6. Must have a retail storefront **location open** to the public **forty (40)** or more hours per week and located in a commercially zoned area, or be an established business with a validated business history.
7. Must have a compatible **computer** and a reliable **Internet access**.
8. Must have a **digital camera**.
9. Must place an initial **opening order** in an amount agreed between the parties.
10. Must place an **annual minimum order** in an amount agreed between the parties.
11. Must pay **cash** in advance unless Mpambalioto publishing company, in writing and in advance, has approved credit terms.
12. **If credit terms have been made available, the Dealer must agree to execute all documents necessary to memorialize the trade debt and allow Mpambalioto publishing company to perfect a security interest for the debt.**
13. Must adhere to all Mpambalioto Publishing Company terms and conditions of sale in the **Authorized Photo Centre Agreement**.

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**TRADER**  
**MAGAZINE**

biweekly magazine & website

### APPLICATION PROCESS AND COST:

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All applicants must fill out the form below:

#### Contact Info:

Company Name: \_\_\_\_\_

Nature of Business: \_\_\_\_\_

Street: \_\_\_\_\_ District: \_\_\_\_\_

P.O. Box: \_\_\_\_\_ City: \_\_\_\_\_

TIN: \_\_\_\_\_ VRN: \_\_\_\_\_

#### Names of Owners, Partners, Officers, or Points of Contact:

a) First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Position: \_\_\_\_\_ Phone: \_\_\_\_\_

b) First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Position: \_\_\_\_\_ Phone: \_\_\_\_\_

c) First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

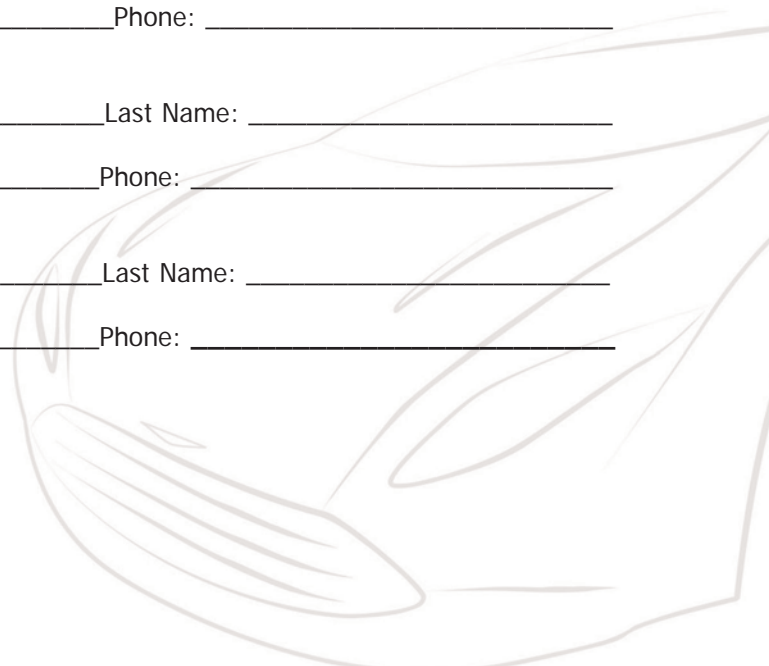
Position: \_\_\_\_\_ Phone: \_\_\_\_\_

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**Location Info:**

Plot Number: \_\_\_\_\_ Street: \_\_\_\_\_

Area \_\_\_\_\_ District \_\_\_\_\_

City: \_\_\_\_\_

How many hours per week is the location open for business? \_\_\_\_\_

How big is your parking area? (Number of cars) \_\_\_\_\_

How many parking spot are dedicated for Photo centre? \_\_\_\_\_

How many computers do you have at the location? \_\_\_\_\_

Do you have a reliable Internet connection? \_\_\_\_\_

What is your major market? \_\_\_\_\_

Do you have a digital camera dedicated for photo centre? \_\_\_\_\_

How many photo centre specialist do you have? \_\_\_\_\_

**Type of Location:**

Dealership  Petrol station  Supermarket/Commercial  Garage

Other  Please specify \_\_\_\_\_

**Communication Info:**

Phone 1: \_\_\_\_\_ Phone 2: \_\_\_\_\_

Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Web Page: http://www. \_\_\_\_\_

**APPLICATION COST:**

There is a non-refundable fee of TSH 150,000/= . Applications will not be processed until the application fee TSH 150,000/= has been received. The application fee is devoted to the administrative cost of processing all applications received, and is not refundable under any circumstances, regardless of the outcome, the date of filing, time of review, or if, for whatever reason, the application is withdrawn.

**All the information provided in this application will be kept in confidence and will be used to determine your qualifications for becoming an Authorized Photo Centre. Furthermore, this information may be used to establish the terms of future business transactions with Mpambalioto Publishing Company. All reference inquiries are sent by mail or fax. Please allow three (3) weeks for processing.**

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**MPAMBALIOTO PUBLISHING CO.**

**Suite 424, Harbour View Towers, Samora Avenue**

P.O. BOX 22414 Dar es Salaam, Tanzania | mpambaliotopub@gmail.com | ph. 2129095 fax. 2129096

## CONDUCT OF BUSINESS:

Once Authorized, Mpambalioto Publishing Company requires the photo centre to display a notice, in the form prescribed in the Regulations, at each place at which business is carried out. The notice indicates that the person is an authorized photo centre agent, and must be clearly visible to persons entering the place of business.

Mpambalioto Publishing Company provide logo sticker for placement on the front door or window at each business location. If the licence holder opens a new branch or relocates, they will need to obtain another sticker.

Replacement stickers are available upon request.

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### Accurate Representations

It is essential that all material give an accurate overall impression. Representations concerning what is offered should not be false or misleading. This can be conveyed by pictures in brochures and advertisements, as well as by word.

In summary:

- Your application must not contain false or misleading information, or, by the omission of information, be false or misleading.
- If you change address or cease to carry on business at a particular address, notification must be made to the Mpambalioto Publishing Company within 30 days.
- You must not engage in unjust conduct, such as dishonesty, unfairness, breach of contract, or failure to comply with conditions.
- All authorized photo centre agents must display a logo sticker on the front door or window at each business location.
- The day-to-day conduct of a business must be managed by a person who has the relevant qualifications, and is present at that place of business on a full-time basis.
- You must keep accurate accounting and other records of all transactions, and allow any authorized person access to these records or statements.